

## Friends of Ilkley Moor

Minutes of meeting held on 18 June 2008

1. Apologies for Absence were received from Andrew Walbank and David Roberts
2. Minutes of the previous meeting held on 7 May 2008 were accepted.
3. Matters arising:
  - a. A letter of thanks has been sent to Bradford and Bingley
4. Appointment of secretary: Roger Gook was appointed. Chair requested that all letters and documents should be copied to Roger ([info@rogergook.com](mailto:info@rogergook.com)) to ensure that there is a complete collection and archive.
5. Officer's Reports
  - a. Chair's report. This had been circulated and was accepted
  - b. Treasurer's report. This had been circulated and was accepted
  - c. Membership Secretary's report. This had been circulated and was accepted.
  - d. PR officer. No report was presented.
6. Heritage Lottery Fund Bid. Chair emphasised that the format of this bid, and its success or failure, would play a major part in the future activities of the FoIM. There was concern over possible restrictions on the flexibility of expenditure, and the ability to vire amounts between different headings. The issue of employing staff or using freelance staff was discussed. A vote was taken in favour of using freelance staff.  
Chair, treasurer and secretary to meet to finalise the bid.
7. Newsletter. This had been written by Owen Wells and was well received. It is hoped to produce this quarterly and the next edition will be after the Heritage Lottery Fund bid. Owen emphasised that it is vital to receive a wide variety of contributions.
8. Website. A domain name has been secured but there is no website. Chair emphasised the urgent need for at least a minimal site. A website group (Norman Blackburn, Nick Rochford, Barry Wilkinson and Didy Metcalf) will meet to move this forward. A budget of up to £5000 was agreed.
9. Child Protection / Equal Opportunities policies. Drafts for these policies were presented and accepted.
10. Charitable Status / Company Limited by Guarantee This item was held over until the next meeting.

11. AOB: Those committee members who are not yet members of FOIM were encouraged to join.
12. Date of next meeting. The next meeting will be held at the Activity Room, Manor House on Wednesday 17 September starting at 7.00